



THAI STAFF APPLICATION

GRACE INTERNATIONAL SCHOOL

P.O. Box 32 Hangdong, Chiangmai 50230, Thailand

Phone: +66-52-088-777

Email: apply4job@gisthailand.org

Please attach
a wallet size
photo here.

Please Print or Type

Use separate piece of paper if needed

GIS reserves the right to conduct background checks on all applicants

Personal Information

<u>Date of Application:</u>	<u>Role applying for:</u> Teacher Staff		<u>Specific Subject or area of work:</u>	<u>Expected Earnings:</u>	
<u>Mr./ Mrs./Miss</u>	<u>Last Name</u>		<u>First Name</u>	<u>Date of birth:</u>	<u>ID Card Number</u>
<u>Current Address:</u>					
<u>Phone Number:</u>		<u>Cell Phone:</u>	<u>E-mail:</u>		<u>Religion:</u>
<u>Emergency Contact Name:</u>			<u>Relationship:</u>	<u>Emergency Phone Number:</u>	
<u>Marrital Status:</u>			<u>Spouse's Name:</u>		<u>Spouse's Occupation:</u>
<u>Child's Name:</u>			<u>Age:</u>		<u>Grade Completed:</u>
<u>Child's Name:</u>			<u>Age:</u>		<u>Grade Completed:</u>
<u>Child's Name:</u>			<u>Age:</u>		<u>Grade Completed:</u>

Educational Background

<u>School/University</u>	<u>Year Entered</u>	<u>Year Completed</u>	<u>Degree/ Diploma</u>	<u>GPA</u>	<u>Major</u>	<u>Minor</u>

Language Skills

<u>Language</u>	<u>Spoken</u>	<u>Read</u>	<u>Written</u>

Computer Skills

<u>Level of Using</u>	<u>Basic</u>	<u>Advance</u>
Microsoft Word		
Microsoft Excel		
Microsoft Power Point		
<u>Others:</u>		
1		
2		
3		

Other Skills

<u>Skill</u>	<u>Basic</u>	<u>Advance</u>
1		
2		
3		

Work History & Job Experience (List Most Recent Employers First)

<u>Previous Employer:</u>		
<u>Job Title:</u>	<u>Start Date:</u>	<u>End Date:</u>
<u>Responsibilities:</u>		
<u>Phone Number:</u>		
<u>Last Salary: (B.-)</u>	<u>Supervisor's name:</u>	
<u>Reason for Leaving:</u>		
<u>Previous Employer:</u>		
<u>Job Title:</u>	<u>Start Date:</u>	<u>End Date:</u>
<u>Responsibilities:</u>		
<u>Phone Number:</u>		
<u>Last Salary: (B.-)</u>	<u>Supervisor's name:</u>	
<u>Reason for Leaving:</u>		

Training/ Internship

<u>Training</u>	<u>Year</u>	<u>Details</u>

You know this position from (Please check in front of your answer)

- GIS Staff
 Friends or relatives
 Forwarded E-mail
 Bulletin board at church or organization (Please specify _____)
 Christian newspaper, magazine or newsletter (Please specify _____)
 Websites (Please specify _____)
 Other (Please specify _____)

What date are you available for work?(M/D/Y)

Have you worked in an international school before? Yes No How many years?

How many years do you hope to work at GIS?

What do you feel you are good or gifted at?

What plans do you have for futher education?

Have you ever been dismissed from a position due to inappropriate behavior towards children?

Have you ever been accused of inappropriate behavior towards children?

In a separate piece of paper, briefly explain why you would like to work with GIS?

In a separate piece of paper please write out testimony of salvation.

In a separate piece of paper please describe if you have had mission courses or had mission experiences before.

For teacher position

Do you have a teaching credential?

Are you willing to help with extracurricular activities?

YES/ NO

Drama

Music

Sports

Field Trips

Student Council

What grade level have you taught in the past?

What grade level would you like to teach?

If you have children-does he/she or they have any special learning needs?
_____ No _____ Yes If yes- please describe below (continue on a separate sheet if needed)

References (Including a Pastor, or Supervisor)

Please provide us with the name of your pastor and church affiliation and names of three other persons, not family members, who know you well, and have known you for at least two years. If this information is already included in your previous curriculum vitae/resume, please add a note stating such

<u>Name</u>	<u>Relationship</u>	<u>Phone Number</u>	<u>E-mail address</u>

Other Information

Name of local church you attend:

What work or volunteer experience have you had in your church, the Christian community or other types of service?

Applicants Certification and Agreement

I understand that Grace International School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, or gender.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge.

I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Grace International School to inquire about my work personal history and verify all data given in my application for employment, related papers, and my oral interviews. I authorize the releases and giving of information requested by Grace International School such as employment records, performance reviews, personal references and criminal background check*. I release any person, organization, or company from liability or damage that may result from furnishing the information requested. I further waive the right to personally view any references given to Grace International School.

I further certify that I have carefully read and do understand the above statements.

Signature: type yourname, prefixed with /s/

Date

To be considered for candidacy, please submit the following documents:

- 1. A formal application
- 2. A Curriculum Vitae/Resume.
- 3. One 2" photo
- 4. Photocopy of Thai ID card
- 4. Photocopy of house registration
- 6. Transcript
- 7. Medical history
- 8. A written history of your personal Christian testimony, including present church affiliation, activities and responsibilities.